

Brescia University

Student Employment Monthly Time Sheet

No student is allowed more than 6 hours in any 24 hour period.

Full Name _____ **Department** _____

	Sunday*	Monday*	Tuesday*	Wednesday*	Thursday*	Friday*	Saturday*	Week Total
Date								
Start Time								
End Time								
Daily Total								
Date								
Start Time								
End Time								
Daily Total								
Date								
Start Time								
End Time								
Daily Total								
Date								
Start Time								
End Time								
Daily Total								
Date								
Start Time								
End Time								
Daily Total								
Date								
Start Time								
End Time								
Daily Total								

This section to be completed by the Administrator.		<p>*If you have worked more than one shift per day please put all start times in the start box and all end times in the end box use a slash / mark to separate the times.</p> <p style="text-align: right;">Total Monthly Hours: _____</p>					
BU WS <input type="checkbox"/>	FWS <input type="checkbox"/>	Student Signature: _____ Date: _____					
Total Hours		Supervisor Signature: _____ Date: _____					
Pay Rate	\$7.25	Administrator Signature: _____ Date: _____					
Monthly Total	\$						